



**Gila County Community College District  
Governing Board Work Session Meeting  
Gila Pueblo Campus  
April 6, 2017  
\*\*APPROVED\*\***

A Work Session Meeting of the Gila County Community College District Governing Board was held via ITV on April 6, 2017 in Room 522 at the Gila Pueblo Campus and Room 402 at Payson Campus, Gila Community College, pursuant to A.R.S. §38-431.02(B), notice having been duly given.

**Governing Board Members Present:**

Jay Spehar, President  
Jan Bocker, Secretary  
Kurt Knauss, Member  
Samuel I. Moorhead, Member  
Jennifer White, Member

**Governing Board Members Absent:**

N/A

**Staff Present:**

Senior Dean Steve Cullen, Ron Carnahan, Project Coordinator IT Gila County, Gabriel Eylicio, Instructor, Leitha Griffin, Marketing/Community Relations Coordinator, L.Q. Harris, Software Support Specialist, Mike Pastor, Coordinator Regional Training Center, and Chastity Van Buskirk, Administrative Assistant.

**OTHER GUESTS:** Gila County Supervisor Woody Cline, Cathy Melvin, Gila County, Robert Armenta, Globe High School Principal and Cory Foster, Department of Transportation.

**1. Call to Order \* Roll Call \* Pledge \* Acknowledge Guests**

President Spehar called the Gila Community College Governing Board Work Session of April 6, 2017, to order at 9:00 a.m. President called roll and asked that the record show that Secretary Bocker and Member White were absent at the present time. Member Moorhead led the Pledge.

**2. Introduction of Supervisor Woody Cline**

Senior Dean Cullen introduced Supervisor Cline to the Board and explained that he is working with the Supervisor regarding the Forestry Program in the Payson area. Supervisor Cline gave a brief summary of his life and work with the Forest Service mainly with Fire Management. On a recent tour of GPC he was very impressed with the College programs and especially with the special offer for Senior Citizens. He stated that the Northern Part of the County needs Forestry Programs. The other project he is currently working on is the Senior Citizen Centers since their funding has been cut back. The County is working to help them by making their funding a line item in the budget. President Spehar thanked Supervisor Cline for his interest in the College and his willingness to help.

**President Spehar asked that the record show that Secretary Bocker and Member White are now in attendance and that there is a full Board in attendance.**

Senior Dean Cullen introduced Mr. Cory Foster of the Department of Transportation. Senior Dean informed that he is working with Mr. Foster on programs at the Regional Training Center so that people can make the transition from welfare to work. Mr. Foster stated that his job title is On the Job Training Work Force Development Program Manager. He listed several entities that he contracts with and the ultimate goal of the training in the construction industry is for the individual to reach Journeyman status. They support the needs of the individuals including tuition while in training. They currently are working with an IGA with GCCCD and are in the second year of a five year contract. They will be working at the prison facility. Member White had questions regarding the summer program. Senior Dean Cullen responded along with Mr. Foster.

President Spehar thanked Mr. Foster, ADOT and DOC for all they have done with GCCCD.

**3. Discussion****A. Globe High School Early College/Information/Discussion**

Mr. Robert Armenta expressed affirmation to Gila Community College for the partnership in providing the students the opportunity for College classes and Dual Credit classes at the high school. He has studied the need for students to attend college courses while still in high school and came up with the Early College idea. He provided information on the courses that will be offered at the high school and the funding. He stated that having the GPC math instructor Neil Mitchell on staff at the high school will help the students tremendously. He informed the Board of many activities, opportunities and projects being worked on.

President Spehar asked that Mr. Armenta furnish a clear written proposal and with that then get to the IGA. Secretary Brocker asked about funding and Sr. Dean Cullen responded as well as President Spehar.

**B. MOU with Arizona Department of Corrections/Information/Discussion**

President Spehar indicated the MOU was in the Board packet. Senior Dean Cullen explained the changes that were made. Member Moorhead questioned the end date of the contract.

Senior Dean Cullen responded that this contract will end June 30, 2017, however, if we perform well we should receive a four-year contract. President Spehar questioned the cost to the College and Sr. Dean Cullen replied that it was a cost neutral effort because the instruction is paid for by the DOC. The supplies and consumables for the program will be provided by ADOT. (Copy attached and made a part of the official minutes.)

**C. GCCCD Annual Budget Policy/Information/Discussion**

President Spehar informed the Board that several years ago the Board that was in place at the time passed a directive to the administration that the tuition be listed in the budget as a specific line item. During audits by the Arizona Auditor General's office some deficiencies were identified and our consulting firm has identified this directive. The issue is that the tuition is paid directly to EAC and then is a credit back to GCC's overhead charge and it should not be listed as a budget line item. He is asking the Board to consider unwinding that directive and adjust the way the dollars are put on the form. This will put the corrective action in place for the Auditor General. Member Moorhead appreciated the audits being brought up to date. Questions were asked and discussion followed.

**D. Campus Metrics-Spring 2017/Information/Discussion**

Sr. Dean Cullen put information on the overhead for the Board. He explained that this has become part of the budget development process providing an overview and comparison between the campuses. He provided information on each slide. President called for questions and there was no response. (Copy attached and made a part of the official minutes.)

**E. Preliminary 2017-2018 Budget/Information/Discussion**

Sr. Dean Cullen provided a PowerPoint overview of the budget. Each slide was explained and questions answered. (Copy attached and made a part of the official minutes.)

**F. Proposed Tuition Schedule/Information/Discussion**

President Spehar informed the Board that there is a proposed tuition schedule in their packet. President Spehar asked Secretary Brocker to review the proposed tuition schedule she has presented. Comments from members were made. (Copy attached and made a part of the official minutes.)

**4. Reports****A. President's Report/Information/Discussion**

President Spehar informed the Board that he was contacted by the Frank Lloyd Wright School of Architecture regarding a potential partnership with the College. Details would be worked out and next month an MOU will be presented at the Board meeting. Another item President Spehar wanted to address is the final draft form of the newly published Economic Impact Analysis for Gila Community College. It will be distributed to the Board soon.

**B. Sr. Dean's Report/Information/Discussion**

Senior Dean Cullen informed that he had one item to add to his originally submitted report. He stated that we are in a holding pattern with the Student Information Guide until the issue of tuition is settled. Once that issue is settled it will be published.

**C. Financial Report/Information/Discussion**

Susan Gallo reported that included in the Board packet are the financials for January 2017 and February 2017. She informed that the Consulting firm supplied to the State Auditors audits for years 2014, 2015 and 2016 and as soon as they schedule us to review those dates we will be up to date. She asked for questions on the financials; there was no response.

President Spehar proposed a recess of about ten minutes from the Work Session. The Board will reconvene at 11:00 a.m.  
**Motion 04062017#1**

Secretary Brocker moved to recess. Member Knauss seconded the motion. Call for the vote. All in favor signify by saying aye. Opposed signify by saying nay. The ayes have it; motion carries.  
The Board recessed at 10:49 a.m.

**Work Session reconvened at 11:00 a.m.**

**5. Standing Business**

**A. Update on Verizon/Information/Discussion**

President Spehar reported that Verizon informed him that they plan to break ground on April 10<sup>th</sup>. They have called for a pre-construction meeting with Ron Carnahan and others on campus.

**B. Update on Accreditation Strategy/Information/Discussion**

Secretary Brocker commented that there are no updates on accreditation at this time. She did state that she would like to take this opportunity for both 5. B and C. to recruit another Board member to work with her on accreditation and/or the Enrollment Management Strategy Committee. She informed that Jerry McCreary was on both committees and she would like to get a replacement. Member Moorhead stated that he was willing to work with Secretary Brocker if someone would take the funding committee he is currently serving on. Both President Spehar and Secretary Brocker stated that it might be time to review the committees at a special meeting. President will float some dates for the Board to select a special work session date.

**C. Update on the Enrollment Management Strategy/Information/Discussion**

Secretary Brocker responded to this under item 5.B.

**D. Update on the Legislative Strategy/Information/Discussion**

President Spehar informed that he did not have any update. TriAdvocates postponed the weekly conference call this week because things were quiet at the Legislature.

**E. Update on the Communications Strategy/Information/Discussion**

Leitha Griffin informed the Board of current events. On March 22<sup>nd</sup> GPC held the Industry and Mining Advisory Committee meeting. CVIT Day was held at GPC on March 29<sup>th</sup> and approximately 400 students from 6 schools were in attendance. She attended the CVRMC Health Fair on April 1<sup>st</sup> where over 1,000 people were in attendance. She and Mary Rhinehart attended GHS College Night on April 4<sup>th</sup>. On April 5, she and Mike Pastor attended the Resolution Roundtable. She reminded the Board of all the events taking place at GPC on April 22<sup>nd</sup>.

**F. Update on the Partnership Strategy/Information/Discussion**

President Spehar reported on the MOU with Frank Lloyd Wright which was discussed earlier will be forthcoming.

**G. Update on Funding Strategy/Information/Discussion**

Member Moorhead informed that the Funding Strategy is like a 3 legged stool, with one leg being State Aid which is shrinking, the second leg being tuition and the third leg being income from property taxes and those two legs are growing slightly. He was not sure what can be done to change it.

Member Knauss questioned the proposed tuition changes and how it would affect the students who have already registered for Fall Semester. The response from Senior Dean Cullen and Susan Gallo was that all registration billing is being held until a decision on tuition is reached at this meeting.

**6. Adjournment/Action**

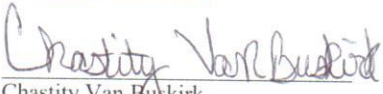
President Spehar called for a motion to adjourn the work session of April 6, 2017 and move on to the regular meeting.

**Motion 0406017 #**

Member Knauss moved to adjourn the Work Session. Secretary Brocker seconded the motion. All in favor signify by saying aye. All opposed signify by saying nay. The ayes have it; motion carries.

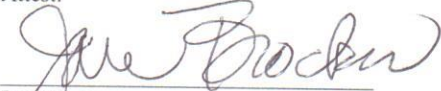
Meeting adjourned at 11:15a.m.

Respectfully submitted,



Chastity Van Buskirk  
Recording Secretary

Attest:



Jan Brocker  
Secretary